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**DRAFT NOTE OF THE MSFS AND WC INTEREST GROUP MEETING ON 17 JUNE 2014 AT THE CROCODILIAN, FOCHVILLE**

**PRESENT:**

1. Neo Rapalo- **Phakisa Mine- Harmony**
2. Justina Lethola- **Masimong 5# Haromny**
3. Audrey Banyini**- Chamber of Mines MOSH Adoption Specialist-Dust**
4. Gerrie Pienaar- **Chamber of Mines MOSH Adoption Team Manager (Chairperson)**
5. Steven Smidt-**Bambanani Harmony**
6. Chris van der Watt-**Target Harmony**
7. Alletta Meyer-**Sibanye Gold Mine**
8. Eugine Botha-**Driefontein Sibanye Gold**
9. Mike van Deventer- **Harmony**
10. Tommie Webb- **Tautona- Anglogoldashanti**
11. Vic Conradie – **Kusasalethu- Harmony**
12. Charl Du Plessis-**Tshepong Harmony**
13. Jannie Heinemann –**Target 3- Harmony**
14. Ivan Smith – **Doornkop-Harmony**
15. Robin du Preez-**Harmony Gold**

**APOLOGIES:**

1. Aldo Oosthuizen- **Phakisa Mine- Harmony**
2. Marthinus Van Der Bank- **Beatrix Mine- Sibanye**
3. Neo Dikgale- **Tautona** **Mine-Anglogoldashanti**
4. Francis Matong – **Harmony- Unisel**
5. Titus Masikela –**Masimong- Harmony**
6. Cassius Malebanye-**Sibanye**
7. Sarah Wheeler-**Sibanye**
8. Barry Nel- **Beatrix Mine- Sibanye**
9. Vic De Takke- **Savuka- Anglogoldashanti**
10. Thys Le Grange-**Doornkop Mine- Harmony**
11. Johan v Rensburg**- Chamber of Mines MOSH Adoption Team**
12. Leon Smith-**Kopanang AngloGoldAshanti**
13. Pierre Hulme –**Bambanani- Harmony**
14. ***Welcome and introductions***

The chairperson welcomed everybody and explained the emergency procedures of the venue.

1. **Note of the previous meeting (circular)**

The note of the meeting of the 13th May of 2014 was approved with changes.

1. **Agenda of the day**

The agenda for the day was approved without additional items. Members noted that only Tautona was present from AngloGold Ashanti

1. **Presentations (GP to fill in)**

**4.1** Winch Covers by Harmony-Tsepang experience and presentation

**4.2** Winch Covers limitations by Tautona

1. **Multistage filtration System**

GP to fill in what was being said

Members agreed that this should remain a standing agenda item.

1. **Documentation**

**6.1 MOSH Website**

Audrey Banyini informed members that an individualized password has been allocated to each one of them and that all documents to date have been uploaded and that access is limited to the Interest Group portfolio documents. The chairperson took members through the website and the Interest Group documents that were uploaded including the reporting template. Passwords were tested and members were informed that they have an option to change their passwords. Members were requested to give feedback on their web experiences via email any time.

**6.2 Portfolio of evidence**

The chairperson noted that the dust team prepared documents towards the portfolio of evidence that can benefit the group. These documents are a guideline and each mine can upload these documents, adapt them accordingly and put them in a file for easy reference. These documents could be index for an example as follows:

1. Risk Review and Adoption Decision
2. Registration document and details of the persons appointed to participate in the IGA
3. Appointment letters of the persons forming the Mine’s adoption Team
4. Copy of the Mine’s Adoption Plan
5. Copy of the Brief to the Mine and its employees
6. Summary of generic behavioural aspects
7. Behaviour communication requirements
8. Leadership behaviour requirements
9. Copy of the preliminary / finalised Training Lesson Plans
10. Copy of the Roll out plan / progress report

Members reiterated their appreciation and confirmed the tabled documents would be helpful.

**6. Progress reporting-G Pienaar to fill**

6.1 Update presentation on Draft reporting template

6.2 Feedback on progress per operation (both SLP’s)

1. **Date of future meetings**

Members agreed that the meeting should be convened every quarter hence forth.

**Date of next meeting: 9 September 2014**