|  |  |  |
| --- | --- | --- |
| STRICTLY CONFIDENTIAL |  | **PRELIMINARY** |

cid:_2_0D0487780D04850C002AB0CB42257A76

**MINUTES OF THE NOISE ADOPTION TEAM MEETING HELD AT THE CHAMBER OF MINES ON WEDNESDAY 16TH JANUARY 2013 AT 09:00 IN THE LEARNING HUB BOARDROOM 4TH FLOOR.**

**PRESENT:** Dick Coutts (DC) - Adoption team manager (Chairperson)

Jose de Beer (JDB) - Adoption team assistant manager (Chairperson/Scribe)

Hlangabeza Gumede (HG) - Principal Specialist (Noise)

**ABSENT**: None

**APOLOGIES:** None

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No.** | **Topics** | | **RESPON. PERSON** | **DUE DATE** | |
| **1.** | **OPENING, WELCOME, APOLOGISE AND APPROVAL OF PREVIOUS MEETING MINUTES**  JDB opened and welcomed members at the weekly noise team meeting. The previous minutes dated 27th November 2012 were tabled and approved without any changes. | | Team | Noted | |
| **2.** | **CONFIRMATION OF AGENDA**  The agenda was accepted with additional topics were added under point 4.2 (Other interactions) | | Team | Noted | |
| **3.**  3.1.1  3.1.2  3.2  3.3  3.4  3.5  3.6  3.7  3.8  3.9  3.9.1  3.9.2  3.9.3  3.9.4  3.9.5  3.9.6  3.9.7  4.0  4.1  4.2  4.3  4.4  4.5  4.6  4.7  4.8  4.9  4.10  4.11  4.2  4.2.1  4.2.2  4.2.3  4.2.4  4.2.5  5.0  5.1  5.2  5.3  5.4  5.5  5.6  5.7  5.8  5.9  5.9  5.10  5.11  5.12  5.13 | **MATTERS ARISING (Previous Minutes)**  **Impala - Industry Source Elimination Repository Initiatives**:  JDB **–** Remind Impala Platinum (AB/JJVR) on noise initiatives as promised. Awaiting contact as he is on leave.  **Xstrata (RM/WP) Western mines**   * JDB to follow up on write ups from RM/WP.  Sasol Sponsor:  * DC to send a request for sponsor quarterly meetings dates. Suggested dates are March, June, Aug and Nov 2013. * HG to inform SM on the abovementioned decision. * Wits University (R&D noise initiatives)   + HG arranged a follow up meeting on 13 Dec 2012 which did not take place.   + HG will re-arrange.   **Annual Plan/Scope/ Progress/Feedback**  The team was on Par with the 2012 strategic plan and actions required although;   * A strategic review is required and will be done on 17 Jan 2013 at 09:00 * The Mosh monthly presentation will be drafted by JDB verified by the team.   **Xstrata Kroondal Noise team interaction**  JDB to follow up on suggested dates.  **Impala & Noise team interaction**  JDB to follow up on suggested dates.  **Northam & Noise team interaction**  JDB to follow up on suggested dates.  **ARM & Noise team interaction**  Team to finalize program.  **Harmony & Noise team interaction**  DC to get final clarity on noise team involvement and project template.  **HPD\_TAS\_Tool (Potential adopters tracking report)**  Team to review.  **Khutala**  HG to reschedule and interact with group HSEC manager.  **Exxarro**  DC to follow up with Busi Madolo regarding project teams.  **Noise Industry Copa’s**   * Poor response. * Four registration forms received and await more. (Anglo Gold, Shaft Sinkers Kumba Iron Ore and Murray & Robberts).   **Future 2013 Noise team & Industry meetings**   * DC to circulate the current updated list (Attendees VS Industry team members) * Verify Industry team list regards future circulation. * Send final version to Maria * Recirculate 14 Nov Industry presentations directly to Mike de Koker   **DMR Mpumalanga Tri-Partite meeting and future meetings Jan 2013**   * Verbal engagement and e-mails were sent to [Loraine.coetzee@dmr.gov.za](mailto:Loraine.coetzee@dmr.gov.za). More follow up is required for future engagement.   **Tri partite meeting dates**  HG to obtain dates for future scheduling and engagement.  **General**  HPD Tracking Report - Team feedback  Industry meeting documentation is available on Mosh web site, but members cannot gain access.   * HG will arrange with Lettie Masilo to do corrections on the public folder.   Strategy for Shaft Sinkers Way forward. LP’s not for OEM’s Dirk to be invited in 2013 regarding Shaft Sinkers initiatives to meet 2013 milestones.   * JDB to follow up   Annual Noise Strategic review for 17 Jan 2013 - Team  Harmony Representatives & Meeting feedback – DC  Director Occupational Hygiene DMR – HG to arrange with Constance Titi Kekana –  Arm visit confirmed – 11 & 12 Feb 2013.  DC to confirm Lonmin visit of 23 Jan 2013.  Impala LP’s and source elimination – Follow-up was done. Expect info early Feb 2013.  Nov/Dec 2012 month end report finalization  Nov/Dec 2012 month end presentation & KPI’s finalization  14th November 2012 Workshop - Noise industry team minutes, action and decision log sheet were reviewed and completed.   * HG will arrange circulation   **Other interactions**  An e-mail was sent to Foskor to interact. Expect industry reply soon.  Optimum coal JDB to obtain address and contact details  An e-mail was sent to Total Coal to interact. Expect industry reply soon.  Draft Milestone reporting template was discussed and no leading indicators are in existence.   * HG to discuss with DR. Khaniyle.   April 2013 Coal safe conference – HG informed the team of a panel discussion that will take place.  **MEETING SCHEDULES 2013**  **NOISE ADOPTION MEETING SCHEDULES 2013: Venues and times might change**   |  |  |  | | --- | --- | --- | | JAN | Wednesday | 16, 23, 30 @ 10H00 at COM | | FEB | Wednesday | 6, 13, 20, 27 @ 10H00 at COM | | MAR | Wednesday | 6, 13, 20, 27 @ 10H00 at COM | | APR | Wednesday | 3, 10, 17, 24 @ 10H00 at COM | | MAY | Wednesday | 8, 15, 22, 29 @ 10H00 at COM | | JUN | Wednesday | 5, 12, 19, 26 @ 10H00 at COM | | JUL | Wednesday | 3, 10, 17, 24, 31 @ 10H00 at COM | | AUG | Wednesday | 7, 14, 21, 28 @ 10H00 at COM | | SEP | Wednesday | 4, 11, 18, 25 @ 10H00 at COM | | OCT | Wednesday | 2, 9, 16, 23, 30 @ 10H00 at COM | | NOV | Wednesday | 6, 13, 20, 27 @ 10H00 at COM |   **NOISE INDUSTRY MEETINGS 2013 Feb, April Aug Nov 2013**   |  |  |  | | --- | --- | --- | | FEB |  | @09H00 | | APR |  | @09H00 | | JUN |  | @09H00 | | AUG |  | @09H00 | | OCT |  | @09H00 |   **NOISE COPA MEETINGS 2013**   |  |  |  | | --- | --- | --- | | MAR |  | @09H00 | | MAY |  | @09H00 | | JUL |  | @09H00 | | SEP |  | @09H00 | | NOV |  | @09H00 |   **NOISE SPONSOR MEETINGS 2013**   |  |  |  | | --- | --- | --- | | FEB |  | @11H00 | | APR |  | @11H00 | | AUG |  | @11H00 | | NOV |  | @11H00 |   **MOSH LEARNING HUB MEETINGS 2013**   |  |  |  | | --- | --- | --- | | JAN | Thursday | 17 @ 07H30 at COM | | FEB | Thursday | 21 @ 07H30 at COM | | MAR | Thursday | 21/28 @ 07H30 at COM | | APR | Thursday | 18 @ 07H30 at COM | | MAY | Thursday | 16 @ 07H30 at COM | | JUN | Thursday | 20 @ 07H30 at COM | | JUL | Thursday | 18 @ 07H30 at COM | | AUG | Thursday | 15 @ 07H30 at COM | | SEP | Thursday | 19 @ 07H30 at COM | | OCT | Thursday | 17 @ 07H30 at COM | | NOV | Thursday | 21 @ 07H30 at COM | |  |  |  |   **GEE MONTHLY MEETINGS 2013**   |  |  |  | | --- | --- | --- | | FEB | FRIDAY | 08 @ 07H30 at COM | | APR | FRIDAY | 12 @ 07H30 at COM | | MAY | FRIDAY | 10 @ 07H30 at COM | | JUL | FRIDAY | 12 @ 07H30 at COM | | AUG | FRIDAY | 02 @ 07H30 at COM | | OCT | FRIDAY | 11 @ 07H30 at COM | | NOV | FRIDAY | 08 @ 07H30 at COM |   **HPC/GEE**   |  |  |  | | --- | --- | --- | | MAR | FRIDAY | 01 @ 07H30 at COM | | JUN | FRIDAY | 07 @ 07H30 at COM | | SEP | FRIDAY | 06 @ 07H30 at COM |   **TASK FORCE MEETINGS 2012**   |  |  |  | | --- | --- | --- | | FEB | FRIDAY | 22 @ 07H30 at COM | | APR | FRIDAY | 19 @ 07H30 at COM | | JUN | FRIDAY | 21 @ 07H30 at COM | | AUG | FRIDAY | 16 @ 07H30 at COM | | OCT | FRIDAY | 18 @ 07H30 at COM |   **OH &HPC MEETINGS 2012**   |  |  |  | | --- | --- | --- | | FEB | FRIDAY | 01 @ 07H30 at COM | | APR | FRIDAY | 05 @ 07H30 at COM | | MAY | FRIDAY | 03 @ 07H30 at COM | | JUL | FRIDAY | 05 @ 07H30 at COM | | AUG | FRIDAY | 02 @ 07H30 at COM | | OCT | FRIDAY | 04 @ 07H30 at COM | | NOV | FRIDAY | 01 @ 07H30 at COM |   **EASTERN DISTRICT TRIPARTITE FORUM MEETINGS 2013**   |  |  |  | | --- | --- | --- | | JAN | 25 | @ 09H00 | | MAR |  | @ 09H00 | | MAY |  | @ 09H00 | | JUL |  | @ 09H00 |   **NORTH WESTERN (NW) DISTRICT TRIPARTITE FORUM MEETINGS 2013**   |  |  |  | | --- | --- | --- | | JAN ‘13 | Thursday | 03 or 10 Jan @ 07H00-10H00 at Anglo American Platinum Siphumelele Mine– (Chris Moller) 07 Jan 2013 | | FEB ‘13 | Tuesday | 07 Feb @ 07H00-10H00 at Impala Platinum-12# and 12N (Riaan Swanepoel) | | MAR‘13 | Thursday | 07 Mar @ 07H00-10H00 at Lonmin Platinum Shaft - (Christo Horn) |   **Mpumalanga Tripartite forum meetings 2013**   |  |  |  | | --- | --- | --- | |  |  | @ 09H00 | |  |  | @ 09H00 | |  |  | @ 09H00 | |  |  | @ 09H00 |   **Limpopo Tripartite forum meeting 2013**   |  |  |  | | --- | --- | --- | |  |  | @ 09H00 | |  |  | @ 09H00 | |  |  | @ 09H00 | |  |  | @ 09H00 |   **Northern Cape Tripartite forum meetings 2013**   |  |  |  | | --- | --- | --- | |  |  | @ 09H00 | |  |  | @ 09H00 | |  |  | @ 09H00 | |  |  | @ 09H00 | | JDB  JDB  DC  Team  HG  HG  Team  Team  JDB  JDB  JDB  JDB  Team  DC  Team  HG  DC  Team  Indus  DC  Team  HG  HG  JDB  HG  Team  Team  HG  Team  JDB  Team  HG  Team  DC  JDB  JDB  Team  Team  HG  Team  JDB  Team  Team  HG  Team  Team  Team  Team  Team  Team  Team  Team  Team  Team  Team  Team  Team  Team  Team  Team | 31 Jan ‘13  17 Jan’ 13  17 Jan’ 13  Noted  Noted  17 Jan ‘13  Noted  17 Jan ‘13  06 Feb ‘13  21 Jan ‘13  24 Jan ‘13  31 Jan ‘13  06 Feb ’13  17 Jan ‘13  31 Jan ‘13  18 Jan ‘13  18 Jan ‘13  Noted  Pending  17 Jan ‘13  18 Jan ‘13  21 Jan ‘13  18 Jan ‘13  06 Feb ‘13  25 Jan ‘13  06 Feb ‘13  Noted  25 Jan ‘13  Noted  06 Jan ‘13  17 Jan ‘13  18 Jan ‘13  Done  18 Jan ‘13  31 Jan ‘13  06 Feb ‘13  06 Feb ‘13  Done  25 Jan ‘13  17 Jan ‘13  31 Jan ‘13  17 Jan ‘13  Done  25 Jan ‘13  Noted  Noted  Noted  Noted  Noted  Noted  Pending  Noted  Noted  Noted  Noted  Noted  Noted  Pending  Pending  Pending |
| 6.0  6.1 | **Adjournment and next meeting**  Adjournment took place at 14H 10. The next Noise Adoption Team meeting will be held on 06th February 2013 at 09H00 at the Learning Hub Boardroom 4th Floor. | Team | 06 Feb ‘13 |  | Noted |

These minutes are still in draft and will be signed as a correct record of proceedings as soon as comment is received.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SCRIBE DATE

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CHAIRPERSON DATE