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| STRICTLY CONFIDENTIAL |  | **PRELIMINARY** |



**MINUTES OF THE NOISE ADOPTION TEAM MEETING HELD AT THE CHAMBER OF MINES ON TUESDAY 12th MARCH 2013 AT 10:30 IN THE LEARNING HUB BOARDROOM 4TH FLOOR.**

**PRESENT:**

 Jose de Beer (JDB) - Adoption team assistant manager (Chairperson/Scribe)

 Hlangabeza Gumede (HG) - Principal Specialist (Noise)

**ABSENT**: None

**APOLOGIES:** Dick Coutts (DC) - Adoption team manager (On leave)

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| **No.** | **Topics** | **RESPON. PERSON** | **DUE DATE** |
| **1.** | **OPENING, WELCOME, APOLOGIES AND APPROVAL OF PREVIOUS MEETING MINUTES** JDB opened and welcomed HG at the noise team weekly meeting. The previous minutes dated 12th March 2013 were tabled and approved without any changes.  | Team | Noted |
| **2.** | **CONFIRMATION OF AGENDA**The draft agenda was tabled and accepted without changes. Additions were added under general. | Team | Noted |
| **3.****3.1**3.1.13.1.23.1.33.1.43.1.53.1.63.1.73.1.83.1.93.1.103.1.113.1.12**3.2**3.2.13.2.23.2.33.2.43.2.53.2.63.2.7**3.3****3.4****3.5**3.5.1**4.0**4.14.2 4.34.44.54.6**5.0**5.15.2**5.3****5.4****5.5****5.6****5.7****5.8****5.9****5.10****5.11****5.12****5.13****5.14****5.15****5.16****5.17****5.18** | **MATTERS ARISING (Previous Minutes)****HPD TAS Adoption**Xstrata Alloys KroondalInterviewer training done. JDB sent an –mail and expect feedback soon.Impala - : Interaction and verification on adoption of the training material will take place on 12th April 2013. Impala will not adopt the selection tool as they use customized HPD’s.Northam  Interviewer training was conducted on the HPD and the project plan explained for actionARMHPD Interviewer training was done. JDB sent a progress and follow-up mail and expect feedback soonHarmony DC to contact Mike Kemsley ito information required. PendingExxarroJDB to contact Meshack Dikana for future interventions on HPD\_TAS\_Tool. FoskorPendingOptimum Coal Await feedback regarding HPD TAS Adoption meeting at Sasol and documentation sentTotal Coal Await feedback regarding HPD TAS Adoption meeting at Sasol and documentation sentSasolAwait feedback regarding HPD TAS Adoption meeting at Sasol and documentation sent. JDB to follow up with the Sasol custodian. HPD\_TAS\_Tool (Adopters tracking report)The status has changed. Add new companies and indicate the different stages of adoptionCopa’s25 April 2013 Xstrata Mototolo will host the industry meeting. From the meeting we will sign up as Copa members for the regions.**Source Elimination Repository** (Industry initiatives).Impala JDB set up a date to very Source Elimination Repositories. AB needs to complete the write-ups and will be questioned on the visit scheduled for 12th April 2013.Xstrata Western MinesJDB tried to set up dates and the team to verify this initiative as promised. No reaction from Xstrata. (Status is unchanged)Wits University (R&D noise initiatives) DC to approach Christa regarding the professor’s cell number and or direct telephone line. * + HG will arrange a follow –up meeting.

Xstrata Platinum Eastern MinesA write-up received on hearing coach and auto acoustic in ear monitoring. Further consultation is required in terms of the way forward. (Noise industry Workshop)* JDB Re submit to HG to allow verification as HG did not receive the documentation.

Xstrata Alloys Eastern MinesWrite-up received on Noise clippers and hearing coach. Further consultation is required in terms of the way forward. (Noise industry Workshop) * JDB Re submit to HG to allow verification as HG did not receive the documentation
* HG to forward Criteria for compliance to the team

**Practices on offer**On web- Notification to Task Force and industry was done.**Annual Strategic Plan**HG will do draft a presentation and present it to Task Force on 19 April 2013.**Stakeholder buy-in (Standing Item)**Limpopo, North west, Northern Cape, Collieries, Eastern Limb are ready to adopt and settle with their regional Copa’s**General**Shaft Sinkers adoption feedback. JDB to follow up on the initiative received from the custodianMonth end report/s (Standing Item)The noise team need consensus before completion on the monthly Mosh presentation. * LM must get clarity and give feedback to the noise team.
* HG -A day of learning will take place on the abovementioned

Coal safe conference 18 April 2013HG and JDB completed the questions for the CEO roundtable that will take place. Sacepa conference feedbackJDB received presentations from Sasol and will submit them to the team.Industry Meeting25th April 2013 - Xstrata Platinum Eastern Mines to host or sponsor the meeting. * HG to send out the invite with the map and coordinates.

Sponsor Feedback:JDB shared all the topics of discussion with HG.* JDB will submit the notes taken to DC,HG and SM

**North West Tri-Partite forum**JDB and HG compiled and submitted activity feedback slides for CL as requested by SM for 04 April 2013.**Limpopo Tri-Partite meeting**JDB informed HG of the presentation conducted. 5 Mines agreed on adoption.**Meeting Schedules****Future 2013 Noise team & Industry meetings** DC to send the current Industry updated list to Maria to ensure proper future circulation on invites.**DMR Mpumalanga Tri-Partite meeting and future meetings Jan 2013** No schedule is yet available as per e-mail received from the PI. Await dates Loraine.coetzee@dmr.gov.za. **Tri-partite meeting dates** HG to obtain dates for future scheduling and engagement and send to JDB to add on noise team minutes. **MEETING SCHEDULES 2013****NOISE ADOPTION MEETING SCHEDULES 2013: Venues and times might change**

|  |  |  |
| --- | --- | --- |
| APR | Wednesday | 3, 10, 17, 24 @ 10H00 at COM |
| MAY | Wednesday | 8, 15, 22, 29 @ 10H00 at COM |
| JUN | Wednesday | 5, 12, 19, 26 @ 10H00 at COM |
| JUL | Wednesday | 3, 10, 17, 24, 31 @ 10H00 at COM |
| AUG | Wednesday | 7, 14, 21, 28 @ 10H00 at COM |
| SEP | Wednesday | 4, 11, 18, 25 @ 10H00 at COM |
| OCT | Wednesday | 2, 9, 16, 23, 30 @ 10H00 at COM |
| NOV | Wednesday | 6, 13, 20, 27 @ 10H00 at COM |

**NOISE TEAM INDUSTRY MEETINGS 2013 Feb, April Aug Nov 2013**

|  |  |  |
| --- | --- | --- |
| APR | Friday | 25 @09H00 |
| JUN |  |  @09H00 |
| AUG |  |  @09H00 |
| OCT |  |  @09H00 |

**NOISE TEAM COPA MEETINGS 2013**

|  |  |  |
| --- | --- | --- |
| MAR |  |  @09H00 |
| MAY |  |  @09H00 |
| JUL |  |  @09H00 |
| SEP |  |  @09H00 |
| NOV |  |  @09H00 |

**NOISE TEAM SPONSOR MEETINGS 2013**

|  |  |  |
| --- | --- | --- |
| APR | Thursday | 04 April 2013 @10:00 - Telepresence or possibly in person |
| APR | Monday | 08 April 2013 @13:30 - Telepresence |

**MOSH LEARNING HUB MEETINGS 2013**

|  |  |  |
| --- | --- | --- |
| APR | Thursday | 18 @ 07H30 at COM |
| MAY | Thursday | 16 @ 07H30 at COM |
| JUN | Thursday | 20 @ 07H30 at COM |
| JUL | Thursday | 18 @ 07H30 at COM |
| AUG | Thursday | 15 @ 07H30 at COM |
| SEP | Thursday | 19 @ 07H30 at COM |
| OCT | Thursday | 17 @ 07H30 at COM |
| NOV | Thursday | 21 @ 07H30 at COM |

**GEE MONTHLY MEETINGS 2013**

|  |  |  |
| --- | --- | --- |
| APR | FRIDAY | 12 @ 07H30 at COM |
| MAY | FRIDAY | 10 @ 07H30 at COM |
| JUL | FRIDAY | 12 @ 07H30 at COM |
| AUG | FRIDAY | 02 @ 07H30 at COM |
| OCT | FRIDAY | 11 @ 07H30 at COM |
| NOV | FRIDAY | 08 @ 07H30 at COM |

**HPC/GEE 2013**

|  |  |  |
| --- | --- | --- |
| JUN | FRIDAY | 07 @ 07H30 at COM |
| SEP | FRIDAY | 06 @ 07H30 at COM |

**TASK FORCE MEETINGS 2013**

|  |  |  |
| --- | --- | --- |
| APR | FRIDAY | 19 @ 07H30 at COM |
| JUN | FRIDAY | 21 @ 07H30 at COM |
| AUG | FRIDAY | 16 @ 07H30 at COM |
| OCT | FRIDAY | 18 @ 07H30 at COM |

**OH &HPC MEETINGS 2013**

|  |  |  |
| --- | --- | --- |
| APR | FRIDAY | 05 @ 07H30 at COM |
| MAY | FRIDAY | 03 @ 07H30 at COM |
| JUL | FRIDAY | 05 @ 07H30 at COM |
| AUG | FRIDAY | 02 @ 07H30 at COM |
| OCT | FRIDAY | 04 @ 07H30 at COM |
| NOV | FRIDAY | 01 @ 07H30 at COM |

**LEARNING HUB ADVISORY COMMITTEE MEETINGS 2013**

|  |  |  |
| --- | --- | --- |
| JUN | TUESDAY | 04 @ 07H30 at COM |
| SEP | TUESDAY | 03 @ @ 07H30 at COM |
| DEC | TUESDAY | 03 @ @ 07H30 at COM |
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**THE LEARNING HUB SECRETARIAT MEETING**

|  |  |  |
| --- | --- | --- |
| APR | MON | 15 @ 07h30 at the COM |
| MAY | MON | 13 @ 07h30 at the COM |
| JUN | MON | 17 @ 07h30 at the COM |
| JUL | MON | 15 @ 07h30 at the COM |
| AUG | MON | 12 @ 07h30 at the COM |
| SEP | MON | 16 @ 07h30 at the COM |
| OCT | MON | 14 @ 07h30 at the COM |
| NOV | MON | 18 @ 07h30 at the COM |
| DEC | MON |  @ 07h30 at the COM |

**EASTERN DISTRICT TRIPARTITE FORUM MEETINGS 2013 Limpopo)**

|  |  |  |
| --- | --- | --- |
| JUN | WED | 29 @ 09H00 at Dilokong Mine |
| SEP | WED | 25 @ 09h00 at ECM Motolo Xstrata Platinum |
| DEC | WED | 04 @ 09h00 at Twickenham Mine |

**EASTERN DISTRICT TRI-PARTITE EXCO MEETINGS 2013 (Limpopo)**

|  |  |  |
| --- | --- | --- |
| APR | WED | 24 @ 09h00 at Modikwa Mine |
| MAY | WED | 29 @ 09H00 at DMR Limpopo |
| JUN | WED | 29 @ 09H00 at Dilokong Mine |
| JUL | WED | 31@ 09H00 at Two Rivers Platinum Mine |
| AUG | WED | 28 @ 09H00 at DMR Limpopo |
| SEP | WED | 25 @ 09h00 at ECM Motolo Xstrata Platinum |
| OCT | WED | 30 @ 09h00 at Dwarsrivier Mine |
| NOV | WED | 27 @ 09h00 at DMR Limpopo |
| DEC | WED | 04 @ 09h00 at Twickenham Mine |

**NORTH WESTERN (NW) DISTRICT TRIPARTITE FORUM MEETINGS 2013**

|  |  |  |
| --- | --- | --- |
| MAR‘13 | Thursday | 07 Mar @ 07H00-10H00 at Lonmin Platinum Shaft - (Christo Horn) |

**Mpumalanga Tripartite forum meetings 2013**

|  |  |  |
| --- | --- | --- |
| NA |  | @ 09H00 |
| NA |  | @ 09H00 |
| NA |  | @ 09H00 |
| NA |  | @ 09H00 |

**Northern Cape Tripartite forum meetings 2013**

|  |  |  |
| --- | --- | --- |
| APR | Thu | 11 @ 09H00 - Petra Mine Sishen |
| May | Thu | 9 @ 09H00 - BHP |
| Jun | Thu | 6 @ 09H00 - De Beer’s Kimberley |
| Jul | Thu | 4 @ 09H00 - Kolomela Mine |
| Aug  | Thu | 8 @ 09H00 –PPC Lime |
| Sep | Thu | 5 @ 09H00 –Idwala Mine |
| Oct | Thu | 03 @ 09H00 UMK |
| Nov | Thu | 7 @ 09H00 – DMR Kimberley |

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| 6.06.1 | **Adjournment and next meeting**Adjournment took place at 12H 20. The next Noise Adoption Team meeting will be held on 10th April 2013 at 07H30 at the Learning Hub Boardroom 4th Floor. | Team | Noted |  | Noted |

These minutes are still in draft and will be signed as a correct record of proceedings as soon as comment is received.

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SCRIBE DATE

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CHAIRPERSON DATE